

**Embassy of India
Dublin**

No. DUB/872/1/0214

25 August, 2021

TENDER NOTICE

Maintenance of Gardens

Embassy of India invites tenders from professional companies for maintenance of gardens and lawns at its properties, viz. 6 Leeson Park, Dublin-6; 69 Merrion Road, Dublin-4; and India House, Knocksinna, Foxrock, Dublin-18. The full scope of work is attached.

2. Tenders should be submitted in sealed envelope to Head of Chancery, Embassy of India, 69 Merrion Road, Ballsbridge, Dublin-4, Ireland. The envelope should indicate "Maintenance of Gardens" quoting reference No. DUB/872/1/2014. The last date of submission of bids is **17 September, 2021 by 05:00 PM**. To schedule appointment for viewing of gardens and for clarifications/queries, if any, please call at 00353-1-2695554/2060946, or email at hoc.dublin@mea.gov.in, admn.dublin@mea.gov.in.

Scope of Work

1. Garden at 6, Leeson Park, Dublin-6 (Total area: 5981 sq ft.)

Garden maintenance services required at the premises:

- a) Grass cutting/mowing
- b) Hedge cutting/pruning
- c) Weeding
- d) Watering and feeding flower pots
- e) Tree pruning

2. Garden at Embassy of India, 69, Merrion Road, Ballsbridge, Dublin-4 (Total area: 5000 sq ft.)

Garden maintenance services required at the premises:

- a) Grass cutting/mowing
- b) Hedge cutting/pruning
- c) Weeding
- d) Watering of hedges and trees
- e) Watering and feeding flower pots
- f) Tree pruning
- g) Training climbing plants on walls
- h) Insecticide and fungicide application
- i) Power washing and moss killer application in courtyard/driveway/pavement

3. **Garden at India House, Knocksinna, Foxrock, Dublin-18 (Total area: 11000 sq ft.)**

Garden maintenance services required at the premises:

- a) Grass cutting/mowing
- b) Regular fertilizing of lawns
- c) Rose bed weeding, removal of dead roses and fertilising
- d) Regular insecticide and fungicide spraying to kill mildew, black spot and aphids
- e) Hedge cutting/pruning
- f) Shrub pruning
- g) Maintenance of greenhouse
- h) Mulching all shrub beds with crushed bark mulch once per annum
- i) Digging and turning soil in rose beds and shrubberies and fertilising
- j) Maintenance of pond area including regular cleaning of pond water and surrounding planting
- k) Watering and regular feeding of planted pots
- l) Seasonal leaf collection
- m) Power washing and moss killer application in courtyard/driveway
- n) Feeding seasonal bulbs
- o) Training climbing plants on walls
- p) Weeding and tree pruning

2. The required **number of hours (per month)** for garden maintenance may be clearly mentioned for each of the property separately, along with **charges per hour (ex VAT)**. In case, the required number of hours vary between winter and spring summer season, they may be provided separately. Thereafter, monthly figures for garden maintenance for each property may be quoted.

3. Please quote separately for the following items, which will be used at the above premises **(on an annual basis)**:

(i) Cost of summer, spring and winter plants, (ii) Lawn food, soil, lawn food and compost (iii) Rose spray and rose food, (iv) Perennial weed killer, (v) Moss killer for driveway, (vi) insecticide and fungicide, (vii) Bark mulch, (viii) Osmocote shrub/hedge food.

Terms and Conditions:

1. All gardening implements and equipments will be arranged by the agency itself.
2. No other charges like transportation fare, etc. will be payable for providing the service.
3. Either party may terminate the contract by one party giving the other party one month's notice in writing.
