

**Embassy of India
Dublin**

Embassy of the Republic of India in Dublin (Ireland) is looking for suitable candidate for the post of Marketing Executive.

Qualification requirements:

- University degree in Economics / Commerce / Marketing / Finance
- Candidate should have good working knowledge of Computer including MS-Word, MS-Excel, MS-Power Point, Open Office, etc.
- Past experience in similar position would be preferred
- Good knowledge of local, EU and international trade and financial markets

Broad description of Work:

Applicant should be able to handle commercial, trade and research matters, marketing and analytical inputs, compilation of data, facilitation of market research, responding to trade enquiries, liaison with local authorities, and any other miscellaneous work assigned from time to time. Applicant will also be required to prepare monthly professional reports such as Monthly Commercial Report, Economic Newsletter, and Market Surveys. He/She should also have good communication skills.

Salary: (Per month)

Pay Scale (In Euro) – 1610-48-2330-70-3030-91-3940 plus Cost of Living Allowance @45% on Basic Pay
Basic Salary at the Minimum of Payscale: Euro 2,334.50 (gross emoluments)

Please forward applications to:

Mr. Somnath Chatterjee
Counsellor /Head of Chancery
Embassy of India
6 Leeson Park
Dublin-6
Co Dublin

Email: hoc.dublin@mea.gov.in

Closing date for receipt of applications is 04 January, 2019

Only shortlisted candidates would be required to attend the interview at the above address.